



重慶大學
CHONGQING UNIVERSITY



CHONGQING UNIVERSITY

WELCOME GUIDE

Centre of International Students Mobility Service
ChongQing University

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Chapter I VISA



Part 1: Visa Application

You may apply for your Chinese Visa at the Chinese Embassy or Consulate in your home country. When applying for your visa, please remember to bring along with your valid passport, the original copy of the University's Admission Notice, the Visa Application Form for Foreign Students Studying in China (also known as the JW201/JW202 form), and the physical examination record (original).

Fig. 1 Admission Notice

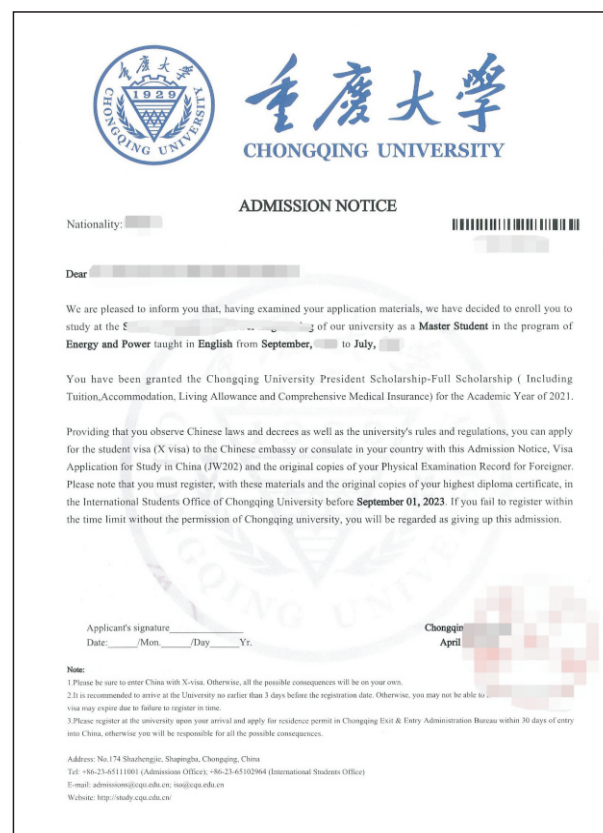


Fig. 2 Visa Application Form (JW202)

Fig. 3 Physical Examination Record

Note: As X1 visa is only valid for 30 days upon your arrival, you must apply for a Residence Permit before your visa expires in order to stay in China legally. However, you are not eligible to apply for a Residence Permit unless you have registered at the host university. Thus you are advised to properly manage your itinerary to China so that you have enough time to handle your residence permit after you have arrived in Chongqing.



Part 2: Residence Permit

Students holding X1 Visa must apply for a Residence Permit within the first 30 days of their arrival. Students holding X2 Visa with the validity longer than their study period do not need to apply for Residence Permit.

Please make sure to claim your original Admission Notice, JW202 form and physical examination record together with your passport after obtaining your Chinese visa, which are necessary for you to apply for the Residence Permit after arriving in Chongqing.

International students studying in China for more than 6 months are required to obtain an X1 visa, while students staying and studying in China for less than 6 months may apply for an X2 Visa.

Fig. 4 X1 Visa



Fig. 5 X2 Visa



Documents required to apply for the Residence Permit or Visa in Chongqing:

1. Students who apply for the Residence Permit for the first time are required to provide (1) the Admission Notice, (2) JW201/JW202, (3) a Health Certificate certified by the Chongqing Entry-Exit Inspection and Quarantine Bureau, (4) valid proof of their housing arrangement/Accommodation Certificate from the local police station (original and copy, see Fig.6), (5) a 2-inch white or blue background photo taken at a registered studio recognized by the Exit & Entry Administration Bureau and with a receipt.
2. Students who transfer to Chongqing University with Residence Permit, should provide a copy of their Transfer Certificate or Foundation Program Certificate, or Proof of Study apart from the required documents stated in the above Item No.1.

Fig. 6 Residence Registration Form

境外人员住宿登记回执

外文姓 Surname		外文名 First Name	
中文姓名 Chinese Name		性别 Sex	男(M)
国籍(地区) Nationality (Region)		出生日期 Date of Birth	
证件 Certificate	种类 Type	普通护照	
	号码 No.		
入住时间 Date of Lodging	2010年11月19日	住址 Address	重庆市沙坪坝区梨树湾村2号11
申请人 Applicant		录入时间 Date	2010年11月19日

派出所盖章
Police Station Stamp

提示:
Attention:

1. 签证到期, 请持本回执及相关手续到公安局出入境管理部门办理手续。
Please go to Division of Exit-Entry Administration of PSB for visa extension if your visa is expiring.
2. 离开或变更居住地, 请及时派出所告知情况。
Please let the Police Station know if you want to leave or make any alteration of your lodgings.

3. Students who apply for the extension of Residence Permit are required to provide (1) temporary valid proof of their housing arrangement/Accommodation Certificate from the local police station (original and copy) and (2) a 2-inch white or blue background photo taken at the registered studio recognized by the Exit-Entry Administration Bureau and with a receipt.

How to apply for a Residence Permit:

Step 1: International Students Office (ISO) will print the Foreigner Registration Form for new students who live on campus and present them to the local police station where students' residence place falls under its jurisdiction.

Step 2: ISO will arrange buses to take new international students to Chongqing Entry-Exit Inspection and Quarantine Bureau for the physical examination or verification of physical examination records.

Step 3: Students should present the payment receipt of their tuition fee (not required for scholarship students), passport, Accommodation Certificate and Health Certificate (both original and photocopy) to ISO.

Step 4: The ISO staff registers their information and produces the Residence Permit Application Letter with official stamp for the students.

Step 5: ISO staff will go to the Exit-Entry Administration Bureau and collect the visa process tracking note for new students.

Step 6: Students are supposed to call to follow up the processing of Residence Permit. Once the Residence Permit is ready, the students need to pay for the processing fee of around 400 RMB (subject to change) for less than a year by using a Union Pay bank card (cash is not accepted) and collect the passport at the CMPSB. It usually takes 10 workdays to collect the Residence Permit after the Progress Note is given.

Step 7: Upon obtaining the Residence Permit, students should submit their Residence Permit via "Study in China Assistant" App.

Note: Students who fail to register on the prescribed date must complete all steps above by themselves.

Below are contacts and the office hours of the Bureau.

Shapingba Exit-and-Entry Administration Office under Chongqing Public Security Bureau

Address: No. 7, Dushihuayuan Dong Road, Shapingba District, Chongqing

Office Hours: 8:30 a.m. — 5:00 p.m. (From Monday to Friday)

Tel: 023-63755179

Website: <http://www.cqcrj.gov.cn/>

Instructions to get to the Bureau:

Take Bus No.821 from Chong Da Zhong Men Station to Shi Gong a Ju Station, then get off and walk 800 meters (It costs 30 RMB by taxi to cover the whole distance)

Health Certificate

New students who have their Health Certificate (photo on the physical examination form must be stamped on the perforation, refer to Fig. 7) issued outside China must have it verified by the Health Center of Chongqing Entry-Exit Inspection and Quarantine Bureau which will give you the Health Certificate if you pass the verification. Students who cannot meet the requirements must take a few items of medical examination (the total cost is around 400RMB) offered by CITHC to obtain his or her Health Certificate.

Fig. 7 Stamped Photo on the Physical Examination Form

外国人 体格检查表 FOREIGNER PHYSICAL EXAMINATION FORM					
姓名 Name	性别 Sex	<input type="checkbox"/> 男 Male <input checked="" type="checkbox"/> 女 Female	出生日期 Birthday		
现在通讯地址 Present mailing address					
国籍或地区 Nationality (or Area)	出生地 Birth place		血型 Blood type		
过去是否患有下列疾病: (每项后面请回答“否”或“是”) Have you ever had any of the following diseases? (Each item must be answered "Yes" or "No")					
斑疹 伤寒 Typhus fever	<input type="checkbox"/> No <input type="checkbox"/> Yes	菌 痢 Bacillary dysentery	<input type="checkbox"/> No <input type="checkbox"/> Yes		
小儿麻痹症 Poliomyelitis	<input type="checkbox"/> No <input type="checkbox"/> Yes	布氏杆菌病 Brucellosis	<input type="checkbox"/> No <input type="checkbox"/> Yes		
白 喉 Diphtheria	<input type="checkbox"/> No <input type="checkbox"/> Yes	病毒性肝炎 Viral hepatitis	<input type="checkbox"/> No <input type="checkbox"/> Yes		
猩 红 热 Scarlet fever	<input type="checkbox"/> No <input type="checkbox"/> Yes	产褥期链球 Puerperal streptococcus infection	<input type="checkbox"/> No <input type="checkbox"/> Yes		
回 归 热 Relapsing fever	<input type="checkbox"/> No <input type="checkbox"/> Yes	菌 感 染 Infection	<input type="checkbox"/> No <input type="checkbox"/> Yes		
伤寒和付伤寒 Typhoid and paratyphoid fever	<input type="checkbox"/> No <input type="checkbox"/> Yes				
流行性脑脊髓膜炎 Epidemic cerebrospinal meningitis	<input type="checkbox"/> No <input type="checkbox"/> Yes				

Fig. 8 Health Certificate

中华人民共和国出入境检验检疫 ENTER-EXIT INSPECTION AND QUARANTINE THE PEOPLE'S REPUBLIC OF CHINA 境外人员健康体检登记验证证明 CERTIFICATE OF VERIFICATION (FOR PHYSICAL EXAMINATION RECORD FOR FOREIGNER OR OVERSEAS CHINESE)	
姓 / Surname	名 / Given names
性别 / Sex	出生日期 / Date of birth
国籍 / Nationality	证件号码 / Passport or ID No.
职业 / Occupation	
公司 / 学校 / 其它 Company / school / others	
居住地址(中国) / Mailing address (China)	
联系电话(中国) / Telephone Number (China)	
023-86833388	
<p>■ 验证证明申请人所持健康体检记录, 经过验证, 符合要求。 ■ 本证明自签发之日起, 有效期限为六个月。 This is to certify that the health examination record held by this applicant accords with the requirement as a result of verification. This certificate is valid for six months from the date of issue.</p>	
医生姓名 / Name of Doctor	医生签名 / Signature of Doctor
签发日期 / Date of issue	签发地点 / Place of issue
2015-03-20 15	重庆 重庆检验检疫局 第二办事处 Chongqing, P. R. C.
(5-32003.1.1.1)	

Note: Keep an empty stomach before taking the medical examination.
Below are the contacts and the office hours of the CITHC.

Chongqing International Travel Healthcare Center

Address: No. 185, Hongshi Road, Yubei District, Chongqing
Office Hours: 9:00 a.m — 11:30 a.m. (from Monday to Friday)
Tel: 023-86883388
Website: <http://www.cqithc.com/>

Chapter II Budget & Payment



Part 1: Plan Your Budget

1. Self-financing Students

Self-financing students should prepare enough money for tuition fee, accommodation fee, living expenses, and other expenses related to their study and living in China. VISA and Master credit cards are widely used in Chongqing. For your convenience, you may convert an appropriate foreign currency into RMB at the airport or the bank. We recommend you exchange an amount of cash enough to cover your monthly living expenses, as it takes several workdays for the money transfer to be completed.

To cover the fees for your study and other living expenses in Chongqing, you need to prepare the following fees:

- A. Tuition fee:
 - Undergraduate programs: 14000 to 20000 RMB per year;
 - Master programs: 21000 to 35000 RMB per year (IMBA: 49000RMB per year);
 - Doctoral programs: 25000 to 38000 RMB per year
- B. Accommodation fee:
 - 4500 to 7000 RMB per semester for a single room,
 - 2500 to 3500 RMB per semester for a bed in a double room
- C. Physical examination fee: around 400 RMB (subject to change).
- D. Visa or residence permit fee: around 400 RMB per year (subject to change).
- E. Meals: approximately 1000 RMB per month
- F. Transportation fee: around 200 RMB per month
- G. Mobile phone fee: around 100 RMB per month
- H. Internet fee: 50 RMB per month.

For details of fee payment , please click the following link:
<https://a.17gz.org/files/11061100/FEE.pdf>



Part 2: Open a Bank Account

1. Self-financing Students

Below are banks near Chongqing University where you can open a bank account after you have arrived in Chongqing.

—Bank of China (recommended)

Fig. 9 Banks in the vicinity of Chongqing University (Campus A)



Opposite the main gate of campus A, Chongqing University (see Fig. 9 A)

- Bank of Chongqing

Opposite the main gate of campus A, Chongqing University (see Fig. 9 B)

- Industrial and Commercial Bank of China(ICBC)

2 minutes walking distance from the opposite side of the main gate of Chongqing University (see Fig. 9 C)

Note:

-You must present your passport when you open a bank account and exchange currencies.

-When you open an account, please apply for a Union Pay Bank Card. The Union Pay Card functions as a Debit Card, enabling you to transfer money from your saving account directly to the recipient’ s account, which is commonly used in China.

Students are recommended to open a bank account in Chongqing, convert foreign currency into RMB and then pay tuition to CQU via bank card.



Part 3: Fee Payment

Students must have paid the total amount of a semester’ s tuition fees, accommodation, and insurance premiums (degree students should pay the total amount of a year’ s fee) by the end of the day of registration. The University only accepts payment made in RMB. Only after you have paid all the relevant fees can you register at the ISO.

Means of payment:

-China Union Pay Card

International students are advised to pay all the fees by using China Union Pay Card, which is safe and convenient. All you need to do is to open a RMB account in any bank across China and apply for a China Union Pay Card.

-RMB cash (only during the registration period)

Fig.10 Union Pay sign and Sample of Bank with Union Pay sign



-University’ s bank account

Self-funded students can pay tuition fees to University’ s bank account (please make sure to put your student ID number and full name in the Remarks). The University’ s Bank account information is as follows.

THE BENEFICIARY(收款人):

NAME (户名): Chongqing University

A/C NO (账号): 310 002 410 900 894 853 6

ADDRESS (地址): 174# Shazheng Street, Shapingba, Chongqing, China

TEL(电话) : (+86)-23-65102875

THE PAYING BANK (收款银行) : INDUSTRIAL AND COMMERCIAL BANK OF CHINA, CHONGQING BRANCH (中国工商银行 重庆分行)

ADDRESS: 2ND/F, 45 LIN JIANG ROAD YU ZHONGQU, CHONGQING CHINA (中国 重庆市渝中区临江路45号2楼)

FAX: (0086 023) 63702193

TLX: 62250 ICBIS CN 62106 ICBQA CN

POST: 400010

SWIFT: ICBKCNBJCQG

Note: If you use a credit card, there will be a high service fee involved,so please plan your budget before leaving for China.

Chapter III Plan Your Trip



Part 1: How to Get to Chongqing

You are advised to find a better route to Chongqing from your city before leaving your home country. The following are some direct international flights for your information.

Number	Airline company	Departure	Destination
1	Asiana Airlines	Incheon International Airport	Chongqing Jiangbei Airport
2	Air China	Tokyo Narita International Airport	Chongqing Jiangbei Airport
3	Finnair	Helsinki-Vantaa Airport	Chongqing Jiangbei Airport
4	Silk Air	Singapore Changi Airport	Chongqing Jiangbei Airport
5	Sichuan Airlines	Phuket International Airport	Chongqing Jiangbei Airport
6	AirAsia Airline	Bangkok International Airport	Chongqing Jiangbei Airport
7	Qatar Airways	Doha International Airport	Chongqing Jiangbei Airport



Part 2: How to Get to CQU

During the registration period (refer to <https://a.17gz.org/files/11061100/YXRC.pdf> Orientation Schedule for CQU New International Students - ____) prescribed by the University, the International Students' Office (ISO) will arrange volunteers at the request of new students to provide paid pick-up service at the exit of domestic or international arrival at Chongqing Jiangbei Airport. If you need pick-up service, please

make sure to submit Airport Pick-up Application via "Study in China Assitant" App (Plz refer to <https://a.17gz.org/files/11061100/LXZS.pdf> for instruction) one week before the registration dates. When you arrive at the airport, try to find the pick-up sign that reads 重庆大学/CHONGQING UNIVERSITY held high by the volunteers at the exit. The volunteers there will help you get to Chongqing University.

Note: The airport pick-up service is provided only during the time of registration.

The pick-up fee is about 200RMB (mainly the taxi fares for a round trip to and from the airport) , and shall be paid by the applicant directly to the volunteer.

You may choose to take a taxi or the subway to reach the University directly. Refer to the following for more details:

1. Taxi

Chongqing Jiangbei Airport is some 30km away from the campus, which usually takes 50mins to 1hours and costs around 80-100 RMB, depending on the traffic.

Show the HELP-ME CARD (see Attachment) to the taxi driver and inform the driver to drive to Ganyuancun International Students Dormitory or Songlipo International Students Apartment (refer to Chapter V Life at CQU for details regarding your dormitory arrangement) .

→School shuttle bus: There are school shuttle buses between Campus A to Campus D (or Huxi Campus), taking 50 minutes or so. You may visit (<http://huxi.cqu.edu.cn/page/7ce9781f4fafc38a>) for the timetable of the school bus.

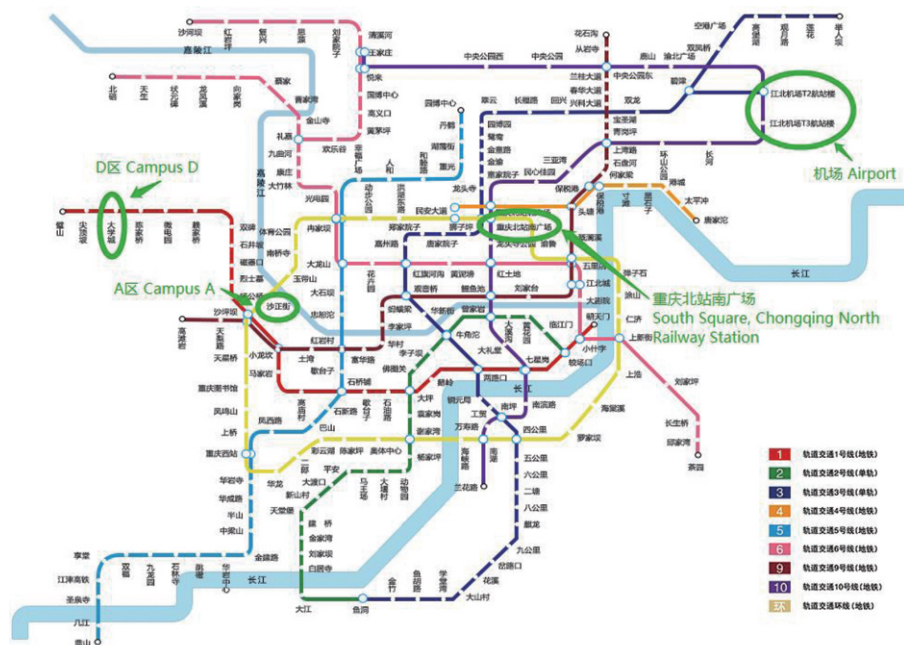
2. Subway

◆ Airport→Campus A: You also have the option of first traveling to South Square of Chongqing North Railway Station (重庆北站南广场) via the Subway (Line10) from the airport Terminal T2/T3 and then transfer to subway (Loop Line) to get to Chongqing University Station (Loop Line), then you can reach the main gate of CQU. The total fare for both lines is about 7 RMB. Within Campus A there is a Campus tour shuttle, which costs only 1.5 Yuan per person each time.

◆ Airport→Campus D (Huxi Campus): those who will study and live in Campus D (refer

to Chapter V Life at CQU for details regarding your dormitory arrangement) may transfer to Line 1, going all the way to the top of Da Xue Cheng(大学城) (Approximately 7 RMB), and then take a taxi to Orchid Garden No.6 (兰园6舍), which is 10 minutes drive and costs about 11 RMB. Within Campus D, there is a Campus tour bus, which costs only 1 Yuan per person each time.

Note: Subway (Line10), Subway (Line 1) and Subway(Loop Line) operating hours: 6:30 a.m to 11 : 00 p.m. Please schedule your time.



3. Campus Entrance:

At present, the university has implemented the campus access control system. All teachers and students can only enter the campus through facial recognition. To ensure smooth entry and exit on the campus, please activate the unified identity authentication number and upload a picture of your face in advance. Please refer to <https://a.17gz.org/files/11061100/XYMJ.pdf> for the additional instructions.

Chapter IV Study at CQU



Part 1:Registration

1. Registration Date: Refer to <https://a.17gz.org/files/11061100/YXRC.pdf> Orientation Schedule for New International Students at CQU-_____

2. Venue of Registration: International Students Office, Room 322, Main Teaching Building, Campus A, CQU

Refer to the following for the campus map or visit the webpage at <http://study.cqu.edu.cn/index/rxzn/cyxx/zqdxdt.html> for more details (Note: ③ is the Main Teaching Building).

Note: After you arrive at Chongqing University, please go straight to the dormitory and check in with your valid passport. You may then come and register at the International Students Office, Room 322, Main Teaching Building, Campus A.

3. Documents needed for registration

→Admission Notice (original)

→JW201 / JW202 Form (original)



→Valid passport and visa (original)

→Passport size hard copy and electronic photos (to be shot at the registration venue during the registration period and you should pay the photo fee)

→Diploma (original)

→Chinese Proficiency Test Report (Students enrolled in Chinese taught programs need to provide)

Note: All students must register on their designated day of registration (the registration date is written on your Admission Notice). You are not encouraged to arrive in China too early, precisely, arriving 3 or 5 days before the registration dates is acceptable. Earlier than that, you will have to find an off-campus residence by yourself, which will shorten the time left to process your visa application. On the other hand, those who will be arriving late (no later than 2 weeks after the day of registration) must fill out the Application Form for Late Registration on the "Study in China Assistant" App, informing ISO of the relevant reasons, presenting with supporting materials of their late arrival. Students who have not registered after two weeks since their designated registration day will be dismissed from the University. New scholarship students who register before the 15th of the registration month will be given the full living allowance of that month; those who register after the 15th will be given half the amount of that month.



Part 2: Chinese Language Course

◆ Degree Students - public required course

As required by the Ministry of Education of China, both the Chinese Language and China Panorama are compulsory for international degree students.

1. Undergraduate students should study "Intermediate Chinese (Book I and Book II)" or "Advanced Chinese (Book I and Book II)" in the first academic year, with a total of 128 hours and 8 credits; Chinese cultural classics (Book I and Book II)" in the first academic year with total of 96 hours and 6 credits; and "China Panorama (Taught in Chinese)" in

the second semester with total of 32 hours, 2 credits . In addition, "Intercultural Communication (Taught in English)" with of total 48 hours and 3 credits can be selected according to time and interest.

2. Master or doctoral students who are enrolled in Chinese-medium programs should study "Intermediate Chinese (I)" or "Advanced Chinese (I)" in the first semester, with a total of 64 hours and 4 credits, and "China Panorama (Taught in Chinese)" with a total of 32 hours and 2 credits in the second semester. In addition, Students can take "Intermediate Chinese (Book II)" or "Advanced Chinese (Book II)" with a total of 64 hours, 4 credits according to their own time and interest.

3. Master or doctoral students who are enrolled in English-medium programs should study "basic Chinese" and "Primary Chinese" in the first academic year, with a total of 128 hours and 8 credits, and "China Panorama a (Taught in English)" with a total of 32 hours and 2 credits in the second semester.

4. Students can choose courses via undergraduate or graduate teaching management system based on their results of the Chinese language placement test (all master and doctoral students enrolled in English-taught programs do not need to take the placement test). If you need help, please contact the academic teachers of each college. If there is a conflict between the schedule of elective courses and specialized courses, the student should consult the International Chinese Education Office of the School of Foreign Languages and Cultrures and submit a written application (the application must be signed and stamped by the Academic Affairs Office of students' host college). International Chinese Education Office contact: 023-65106176; email: jw2014@cqu.edu.cn.

◆ Degree Students in the Chinese Language training year

Degree students who need to take one-year Chinese language courses before starting their major studies must register at the Office of International Chinese Education, School of Foreign Languages and Cultrures (Room 304 of the Main Teaching Building, Campus A). Students should first take the placement test, which will decide the class level for them based on the test results. After passing HSK4 (The departmental requirement of the School of Economics and Business Administration is HSK 5), they can

enter the host college for their major studies.

Note: It is required that the HSK4 report be submitted by the end of June in the second semester. To be accepted readily by the host college for major studies, students need to get no less than 180 points in HSK4. Students with HSK4 score of less than 180 yet above 160 may be allowed to start major study providing that they should present HSK4 report of more than 180 points within 1 year. Otherwise, their scholarship will be canceled, and they must fund themselves for their study. Those who score less than 160 in HSK4 test should take another year of Chinese Language Course at their own expense. They will not be allowed to proceed with their major studies unless they score more than 180 in HSK4.

◆ Language Students

After completing registration procedures at the International Students Office, you should enroll at the Office of International Chinese Education, the School of Foreign languages and cultures (Room 304 of the Main Teaching Building of Campus A) to take the placement test and buy the textbooks.



Part 3: Procedures for Degree Study

1. Undergraduate student

You are supposed to collect the Registration Note for Degree Study at Host College (see Fig. 11) from ISO on the designated date (refer to <https://a.17gz.org/files/11061100/YXRC.pdf> Orientation Schedule for New International Students at CQU-_____) and the Letter of Course Selection Principles, and then present these two documents to relevant teachers of the academic affairs office or international students advisors of your host college so that they will help you with your registration, course selection, and your student card.

Fig. 11 Registration Note for Degree Study at Host College

外国留学生进入学院学习报到单


20130524106

经济与工商管理学院:

我校()籍留学生(护照名:)自本学期开始进入你院2013级本科生工商管理专业学习,请做好学生选课、培养计划制定和日常学习管理工作。

学生基本信息			
出生日期		护照号码	
经费类别	个人自费	指导老师	
学习时间	2013年09月09日—2017年07月15日	学号	

学院教务办公室

报到签字: _____

备注: 该生学费已按规定在财务处缴纳或按公费生结算,书籍资料费由学生本人向所在

2. Master & Ph.D. student

- A. Please take the Registration Note for Degree Study at Host College (See Fig. 11), the Letter of Course Selection Principles, a passport, and one photo (sized 1 inch) to Room 401 of Graduate School for registration. You need to present the Registration Note to be signed and activate your MIS system account (i.e. CQU Graduate Student Comprehensive Management Information System) at <http://graduate.cqu.edu.cn/mis/>
- B. Present the signed Registration Note for Degree Study at Host College to the Graduate Students Office of your host college as part of the registration process. You may request a Student Card after handing in the required photo. You may be required to complete the online registration by supplementing your personal information with your user name (student number) and initial password (00000, which can be changed) in the MIS.
- C. You are expected to choose courses leading to your degree after your supervisor has worked out the Overall Study Plan for you.

Chapter V Life at CQU



Part 1: Accommodation

1. On-campus Accommodation

(1) Where will you be accommodated

Chongqing University has four campuses: Campus A, B, C, and D. The arrangement of accommodation is based on the location of the students' host college. Please refer to the following for more details:

→ All undergraduate freshmen except those of the Film Academy and the School of Architecture, and all students of the School of Foreign Languages and Cultures, School of Arts, School of Physical Education, School of Journalism, School of Mathematics and Statistics, School of Physics, School of Chemistry and Chemical Engineering, School of Life Science, School of Pharmaceutical Science, the School of Big Data & Software Engineering, School of Microelectronics and Communication Engineering, School of Automation, College of Computer Science and College of Optoelectronic Engineering will be accommodated in Campus D.

→ Other students will be accommodated in Ganyuancun International Students Dormitory or Songlinpo International Apartment of Campus A, CQU.

Note: The name of your host college is indicated in your Admission Notice; please find your dormitory based on this information.

(2) How to book a dormitory room

As on-campus dormitory rooms available are quite limited, we recommend you access the "Study in China Assistant" App and complete the online application or book the on-campus housing in advance.

(3) Payment of Deposit and Accommodation Fee

→ Deposit: according to relevant dormitory rules, self-financing students should pay a refundable deposit for a dorm room to the reception when they check in. The deposit will be refunded to the students once they complete their studies and check out from the dorm on the condition that no damage is done to the room and that the room is still in good condition.

→ Accommodation Fee: Students must clear their accommodation fee on the registration day. Please see Chapter II Budget & Payment for details.

Note: The international student dorms are only open to new students 3 days before the registration date. Upon your arrival, you may go directly to Ganyuancun International Students Dormitory or Songlinpo Apartment and check in with your passport. After settling down, you should come to the International Students Office (Room 322, Main Teaching Building, Campus A, CQU) for registration. If you come with your family members, we recommend you find off campus accommodation, as the University does not provide on-campus housing for students' family members.

2. Off-Campus Accommodation

If you fail to apply for on-campus accommodation, you may find off-campus accommodation by going through off-campus application formalities.

Students who live off-campus must report their living address to the local police station and obtain valid proof of their housing arrangement/Accommodation Certificate from the local police station within 24 hours after they settle down there.

Below are the procedures for off-campus accommodation application:

Step 1: sign a contract with the owner of the apartment (including the owner's mobile phone number and ID card number)

Step 2: During registration, get an Off-campus Accommodation Commitment Letter for International Students and CQU Off-campus Accommodation Application Form for International Students from the ISO, and keep the copy approved by ISO with stamp and signature.

Step 3: Collect the above documents, together with 1 passport-size photo and passport (original and photocopy) and submit all the documents to the local police station and obtain a valid proof of your housing arrangement /Accommodation Certificate from the police station.

Step 4: Submit to ISO a copy of the leasing contract, Off-campus Accommodation Commitment Letter, Off-campus Accommodation Application Form, and Temporary Accommodation Registration Form, copy of the passport page, visa page and ID card of the owner of the house.

Note: Please keep properly the Accommodation Certificate, which is an important document needed for the application of a Residence Permit. During your study at CQU, once your off-campus accommodation address changes, you must report to the ISO and follow the same procedure for off-campus accommodation application as above within 24 hours.



Part 2: Medical Insurance

According to relevant rules by the Ministry of Education of China, all international students are required to be medically insured throughout their entire planned period of study in China. The medical insurance premium is 400RMB for a semester and 800RMB for a year.

-All international students must pay the insurance premium by themselves. Only after they have cleared the payment of the insurance premium are they allowed to register. The university will pay the insurance premium of 800 RMB to the students whose scholarships cover medical insurance after registration.

How to purchase insurance?

Please purchase insurance by following the procedures below. You need to present the insurance receipt to us for registration. Failing to do so, you can't register successfully.

来华留学生保险 Online payment Instruction. 网上支付看这里 轻松缴费我帮你

PC端 PC terminal

Step 1 登录留学保险网 Login to lxbx.net

Step 2 输入证件号码和验证码 Passport number and verification code

Step 3 方案选择 Choose plan

Step 4 查看详情 View detail

Step 5 信息确认 Confirm info

Step 6 支付 Pay

Step 7 支付完成 Payment completed

获取凭证 Get receipt

联华国际 400-810-5119

This insurance is comprehensive medical insurance, the insurance company assumes the insurance liability of outpatient, emergency, hospitalization, accident, etc. If you need to know more terms or apply for claims, please contact the insurance company, the insurance company's contact details are as follows:

24 hour service hotline: 400-810-5119

WeChat: <https://www.lxbx.net/home>

We chat official account: 来华留学生保险



来华留学生保险 Online payment Instruction. 网上支付看这里 轻松缴费我帮你

手机端 Mobile terminal

Step 1 扫描二维码或浏览器访问留学保险网 Scan the QR code or input lxbx.net into your browser

Step 2 点击登录 Click to login

Step 3 输入证件号码和验证码 Passport number and verification code

Step 4 选择学校和方案 Choose school and plan

Step 5 点击浏览 Read and click each box

Step 6 信息确认 Confirm info

Step 7 支付 Pay

Step 8 获取凭证 Get receipt

联华国际 400-810-5119



Part 3: Campus Card and Dormitory Internet

1. Campus Card

Campus Cards can be used in the university library, on-campus canteen, and convenience store. Below are the application procedures for the card.

Step 1: ISO will send the passport-size electronic photos and other information of new students to the Campus Card Center.

Step 2: Students collect the Card on the spot on the registration day.

Step 3: Students charge the card with cash with the help of the Center for future usage.

Note: students who fail to send their photo that meets the requirement should go to Campus Card Center and apply for the card by themselves.

2. Dormitory Internet

(1) Ganyuancun International Students Dormitory: students register at the reception desk. The staff at the reception desk will contact the internet company to help students activate the connection. Fee: 50 RMB/month (unlimited internet flow).

(2) Songlipo International Students Apartment: same as Ganyuancun International Students Dormitory.

(3) Orchid Garden # 6 in Campus D: students of this dorm need to go to the Internet Center of Campus D, fill out the CQU Application Form for Internet Connection and submit it to the Internet Center. You should pay the internet fee according to the volume package of your choice, then follow the instructions and set your personal computers accordingly, you can then have access to the internet.

3. Where to apply

(1) Campus A

Address: Beside the comprehensive experimental building, near to Main Gate of Campus A (200 meters walking distance from the main gate of Campus A)

Tel: 65111500, 65112096

Web site: <http://user.cqu.edu.cn>;

<http://ykt.cqu.edu.cn>

(2) Huxi Campus

Address: At the first floor of the library of Huxi Campus of Chongqing University

Tel: 023-6567806



Part 4: Emergency Call & Important Websites

1. Emergency call

Police: 110

Fire: 119

Ambulance: 120

2. Websites

Chongqing University: <http://study.cqu.edu.cn/>

Centre of International Students Mobility Service: <http://intex.cqu.edu.cn/>

3. Contact Information

International Student Admissions

Address: Admissions Office, Centre of International Students Mobility Service, Chongqing University, No.174 Shazheng Str., Shapingba District, Chongqing, China

Zip Code: 400044

Telephone: 86-23-65111001

Fax: 86-23-65106656

E-mail: admissions@cqu.edu.cn

International Students Office

Address: International Students Office, Centre of International Students Mobility Service, Chongqing University, No.174 Shazheng Str., Shapingba District, Chongqing, China

Zip Code: 400044

Telephone: 86-23-65102964

Fax: 86-23-65106656

E-mail: iso@cqu.edu.cn



Part 5: Miscellaneous

1. Holiday Arrangement

According to the University calendar (<http://jwc.cqu.edu.cn/info/1088/4712.htm>), it is arranged that CQU students and staff will have the following holidays:

-- Mid-Autumn Day, National Day Holiday, New Year' s Holiday, Tomb-Sweeping Day Holiday, Dragon Boat Festival Holiday.

Please note that there will be some changes to class schedule due to the holiday arrangement. You may need to refer to the latest class schedule by the University before planning your travel out of Chongqing. You may come to International Students Office for more information.

2. Rules and Regulations

According to the laws of the People' s Republic of China, gambling and religious preaching constitute a violation of laws. Foreigners should never get involved in these activities, otherwise, he or she would be imposed penalties by the Chinese Security Department according to relevant laws.

International students holding study visas (X1, X2 visas) or residence permits are not allowed to work during their study in China, otherwise they will constitute illegal employment, and the Chinese public security organs will deal with them according to law.

Please follow the university' s regulations on attendance. According to CQU Rules and Regulation, students absent from class will be given a warning, demerit, probation or even expulsion from CQU. Moreover, absence affects students' visa too. The national law governing foreigner' s entry and exit makes it clear that if an international student' s attendance rate is lower than 70% of the total class hours, his or her visa will be shortened or even canceled.



Checklist

After you have accepted your offer to study at Chongqing University, these are some of the things you may need to do next:

1. Before departure:

- Apply for a visa
- Plan your budget
- Apply for University accommodation or search off-campus housing information
- Check the registration date in your admission and get everything ready
- Check if you have the route information to CQU and your dormitory
- Bring the original physical examination record and blood test report (make sure that the photo on it is stamped)
- Make sure you have photocopied your passport
- Bring appropriate clothes (you are advised to bring along your national costume)
- Read the Welcome Guide carefully.

2. Upon your arrival:

- Activate Unified Identification Number
- Submit Facial Recognition Photo
- Ensure that you attend Orientation Sessions
- Registering as a new student in International Students Office
- Make sure you take the placement test for the Chinese language (if necessary)
- Attend the visa interview
- Make arrangements for the payment of your tuition fees
- Check your offer letter to see whether there are any additional costs (insurance fee) associated with your program
- Apply for and collect your student card in International Students Office
- Activate your University e-mail account (your address should be Student Identification Number@cqu.edu.cn)
- Make sure that you routinely access this e-mail account, as the University will use this to contact you throughout your time of study at CQU
- Register with the police (if required)
- Open a China bank account

(Revised in 2023)